

Privacy and cookies policy

1. We are committed to safeguarding the privacy of our website visitors; in this policy we explain how we will treat your personal information.

By using our website and agreeing to this policy, you consent to our use of cookies in accordance with the terms of this policy.

2. Your personal information

We may collect, store and use the following kinds of personal information:

- a) Information that you provide to us when registering with our website (including your email address)
- b) Information that you provide to us for the purpose of subscribing to our email notifications and/or newsletters (including your name and email address)
- c) Any other personal information that you choose to send to us

3. Using Personal information

Personal information submitted to us through our website will be used for the purposes specified in this policy or on the relevant page of the website.

- a) Send you non-marketing communications
- b) Send you email notifications that you have specifically requested
- c) Send you our email newsletter, if you have requested it (you can inform us at any time if you no longer require the newsletter)
- d) Deal with enquiries and complaints made by or about you relating to our website
- e) Keep our website secure and prevent fraud

4. Disclosing personal information

We may disclose your personal information to any of our employees insofar as reasonably necessary for the purposes set out in this policy

We may disclose your personal information:

- a) to the extent that we are required to do so by law.
- b) to any person who we reasonably believe may apply to a court or other competent authority for disclosure of that personal information where, in our reasonable opinion, such court or authority would be reasonably likely to order disclosure of that personal information.
- c) Except as provided in this policy, we will not provide your personal information to third parties.

5. Retaining personal information

Personal information that we process for any purpose or purposes shall not be kept for longer than is necessary for that purpose or those purposes.

Notwithstanding the other provisions of this Section, we will retain documents (including electronic documents) containing personal data to the extent that we are required to do so by law.

6. Security of personal information

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

We will store all the personal information you provide on our secure (password-and-firewall protected) servers.

7. Amendments

We may update this policy from time to time by publishing a new version on our website.

You should check this page occasionally to ensure you are happy with any changes to this policy.

We may notify you of changes to this policy by email.

8. Your rights

You may instruct us to provide you with any personal information we hold about you.

9. Third party websites

Our website may include hyperlinks to, and details, or third party websites. We have no control over, and are not responsible for, the privacy policies and practices of third parties.

10. Updating information

Please let us know if the personal information that we hold about you needs to be corrected or updated.

Cookies Policy

About Cookies

This website uses cookies. If you wish to use this website then you will have accepted the cookie warning the first time you accessed the website.

What are Cookies?

Cookies are small text files that are placed on your computer by websites that you visit.

To learn more about cookies you can visit this website which has an article about them

http://en.wikipedia.org/wiki/Computer_cookie

Types of Cookies

There are two main types of cookies used by web servers. They are persistent and session cookies. Persistent cookies remain on your computer system and expire at a date in the future unless they are updated or deleted from your system. They are used to retain information about preferences. The second type of cookie is a session cookie which remains on the computer system until the browser is closed.

WordPress

This website is built with WordPress which uses a number of plugin applications. Some of these applications use cookies and some of them are persistent and remember choices you have made on the website. Others are session cookies which expire on exit from the browser.

Removing Cookies

You will find details on how to block and delete cookies from your computer as well as browsing history by exploring the setup of the browser you are using. All browsers offer the ability to block cookies, or remove them. It is beyond the scope of this article to provide information on every browser in use on all devices. Refer to the browser provider or mobile device manual to learn how to remove or block cookies from your system.

Google Maps

These are session cookies that remember preferences you have when viewing a map which is on the website.

3rd Party Cookies

We do not use any cookies through third parties for advertising. This is an advert free website.

What happens if I do not accept cookies on my browsing device?

Some of the functions on the website may not work without cookies being enabled or you may see reduction in functionality.

Data Protection Registration

We are registered as a data controller with the UK Information Commissioner's Office. Our data protection registration number is Z9341376.

Our Details

This website is owned and operated by Home-Start Merton.

We are registered as a charitable company limited by guarantee registered with the Charity Commission in England and Wales under registration number 1108937.

Our registered office is The Chaucer Centre, Canterbury Road, Morden, SM4 6PX which is also our principal place of business.

You can contact us by writing to the business address given above, by email to admin@homestartmerton.org or by telephone on 020 8646 6044.